

**DEPARTMENT OF SOCIAL SERVICES**

744 P Street, Sacramento, CA 95814



September 29, 1999

ALL COUNTY LETTER NO. 99-75

TO: ALL COUNTY WELFARE DIRECTORS  
ALL COUNTY CHIEF PROBATION OFFICERS  
ALL COUNTY MENTAL HEALTH DIRECTORS  
ALL COUNTY ICPC LIAISONS  
ALL COUNTY FISCAL OFFICES  
ALL ADOPTION FIELD OFFICES

**REASON FOR THIS TRANSMITTAL**

- ☐ State Law Changes
- ☐ Federal Law or Regulations Change
- ☐ Court Order or Settlement Agreement
- ☐ Clarification Requested by One or More Counties
- ☒ Initiated by CDSS

SUBJECT: **PROVISIONAL** CERTIFICATIONS ISSUED TO:  
CINNAMON HILLS YOUTH CRISIS CENTER -- UTAH  
EXCELSIOR YOUTH CENTERS, INC. – COLORADO

**CINNAMON HILLS YOUTH CRISIS CENTER**

Pursuant to California Family Code Section 7911 et al., Cinnamon Hills Youth Crisis Center was issued a Provisional Certification. A copy of the Provisional License is attached, which stipulates all of the conditions that must be met by Cinnamon Hills Youth Crisis Center for full Certification. The Provisional Certification is in effect for four months effective August 17, 1999. Prior to December 18, 1999, the Out-of-State Certification Team will make a return visit to the facility. Counties will be notified in writing regarding the outcome of California Department of Social Services' (CDSS) final review.

Counties may use federal, State and local funds for children placed in this facility until December 18, 1999 unless extended by separate letter. Should placing agencies desire a copy of CDSS' review and Cinnamon Hills Youth Crisis Center's plans of correction, please telephone Ms. Linda Inglett, Manager, Out-of-State Certification Unit, at (916) 229-4500.

**EXCELSIOR YOUTH CENTERS, INC.**

Pursuant to California Family Code Section 7911 et al., Excelsior Youth Centers, Inc., was issued a Provisional Certification. A copy of the Provisional License is attached, which stipulates all of the conditions that must be met by Excelsior Youth Centers, Inc.,

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for full Certification. The Provisional Certification is effective August 18, 1999 through November 1, 1999. Prior to November 1, 1999, the Out-of-State Certification Team will make a return visit to the facility. Counties will be notified in writing regarding the outcome of CDSS' final review.

Counties may use federal, State and local funds for children placed in this facility until November 1, 1999, unless extended by separate letter. Should placing agencies desire a copy of CDSS' review and Excelsior Youth Centers' plans of correction, please telephone Ms. Linda Inglett, Manager, Out-of-State Certification Unit, at (916) 229-4500.

### **CONCLUSION**

Children who are seriously emotionally disturbed and placed pursuant to California Government Code Section 7570 et al., are not impacted by the certification process. Cinnamon Hills Youth Crisis Center does not meet the **education criteria** for seriously emotionally disturbed pursuant to Government Code Section 7570 et al. because their school is not certified by the California Department of Education.

Attached for your convenience is a revised "Authorized Pending Certification and Certified" list. Should you desire additional information, please telephone Ms. Marika Wolf, Deputy Compact Administrator and Manager, Out-of-State Placement Policy Unit, at (916) 323-1000.

Sincerely,

*Original Signed by: Wesley A. Beers, on 9/29/99*

**WESLEY A. BEERS**

Acting Deputy Director and  
Compact Administrator

Attachments

c: CWDA  
CPOC  
Judicial Council



STATE OF CALIFORNIA  
Department of Social Services

In accordance with applicable provisions of the California Family Code Section 7911 et al., the Department of Social Services hereby issues

PROVISIONAL CERTIFICATION  
for the period of  
AUGUST 18, 1999 – DECEMBER 18, 1999

to

Cinnamon Hills Youth Crisis Center  
770 East St. George Blvd.  
St. George, UT 84770

with the following conditions:

1. By October 1, 1999, Cinnamon Hills will hire a clinical director qualified by professional license, e.g., a psychologist or L.C.S.W., with experience in residential programs for children/youth similar to the target group/population accepted by Cinnamon Hills. This person will have the authority and responsibility for developing the plan of operation as it pertains to the admission and discharge criteria and treatment services/methodologies, monitoring the ongoing treatment services and progress of the youth for compliance with the plan of operation, and modifying the plan as needed. The person selected and the areas related to the plan of operation are subject to California Department of Social Services approval.

A qualified clinical director as defined above shall be a permanent position within the Cinnamon Hills organization.

2. As set forth by you in your Plan of Correction, by October 1, 1999, the facility capacity will be reduced to 76. The capacity of 76 is a condition of certification and, therefore, overcapacity can result in decertification. You must provide information regarding your plans for discharging children in order to reach the new capacity level.
3. Full compliance with the St. George Fire Department fire safety standards must be maintained at all times.



4. An acceptable plan of correction addressing the deficiencies cited in the Out-of-State Certification Review Findings must be received and fully implemented by December 18, 1999. (See attachment)

For Provisional Certification purposes, the following waivers have been granted: the use of bunk beds and more than two youth to a bedroom. These waivers are approved contingent upon Cinnamon Hills' continued compliance with the Utah Department of Human Services, Office of Licensing requirements.

*Original Signed by: F. Young*

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FRANCES YOUNG, Regional Manager  
Northern Region  
Community Care Licensing Division

Date: August 18, 1999

*Original Signed by: J. Williams*

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JACK WILLIAMS, Executive Director  
Cinnamon Hills Youth Crisis Center

Date: August 13, 1999



STATE OF CALIFORNIA  
Department of Social Services

In accordance with applicable provisions of the California Family Code Section 7911 et al., the Department of Social Services hereby issues

PROVISIONAL CERTIFICATION  
for the period of  
AUGUST 18, 1999 – NOVEMBER 1, 1999

to

Excelsior Youth Centers, Inc.  
15001 E. Oxford Avenue  
Aurora, Colorado 80014

with the following conditions:

1. Decrease 20-bed cottages to 18 beds and the 24-bed cottage to 22 beds which provides for a cottage staffing ratio of approximately 1:6. Monitor staffing patterns to ensure that staffing is adequate to meet the needs of the children served.
2. Intercoms in the cottages will remain off and there will be awake night staff on each floor of the two-story cottages. By September 15, 1999, the intercoms in the basement level bedrooms will be modified to meet California Licensing standards. Ensure that staffing levels are adequate and bed checks are conducted frequently to ensure the children's safety.
3. Facility personnel must maintain direct visual contact with a child at all times, and be free from other responsibilities when a child is placed in a protective separation room as an emergency intervention (a danger to themselves or others).
4. Paper gowns shall only be used for necessary medical procedures performed by a medical professional.
5. Submit amended Policy Manual Sections addressing STAFFINGS – Disposition and the Intervention Unit description by September 15, 1999.
6. Submit the revised Orientation Manual by September 15, 1999.



7. Submit proof of purchase of new mattresses for the TLC by September 15, 1999.
8. Implement documentation and purpose in the child's file every time a child's shoes are removed by September 15, 1999,
9. Submit the daily progress notes log form and the staff training plan by September 15, 1999.
10. Submit the written description of appropriate use of writing assignments and the training plan by September 15, 1999.
11. Submit proof of a surety bond by September 15, 1999,.
12. Submit a comprehensive description of the function of Safety and Risk Management by September 15, 1999.
13. An acceptable plan of correction must be received by September 15, 1999, and fully implemented by November 1, 1999. (See attachment)

For Provisional Certification purposes, the following waivers have been granted: the use of bunk beds and more than two youth to a bedroom in the cottages. These waivers are approved contingent upon Excelsior Youth Center Inc.'s continued compliance with the Colorado Department of Human Services, Licensing Division of Child Care requirements.

*Original Signed by:F.Young*

FRANCES YOUNG, Regional Manager  
Northern Region  
Community Care Licensing Division

Date: August 31, 1999

*Original Signed by:J.Williams*

WILLIAM GREGORY, Executive Director  
Excelsior Youth Centers, Inc.

Date: August 26, 1999

**OUT-OF-STATE  
RESIDENTIAL TREATMENT FACILITIES  
CERTIFICATION LIST**

Updated September 30, 1999

**Authorized Pending Certification**

- Chileda Institute (Wisconsin)
- Children's Home of Detroit (Michigan)
- Christie School (Oregon)
- Church of God Children's Home (North Carolina)
- Devereux (*Victoria*, Texas)
- Nashua Child Center (New Hampshire)
- New Hope Treatment Centers (South Carolina)
- Normative Services (Wyoming)
- Raindancer Youth Services (Utah)

**Certified**

- Glen Mills (Pennsylvania)
- Heritage Schools, Inc. (Utah)
- Rite of Passage--except the Remote Treatment Campus, (Nevada)
- Vision Quest (Arizona)

**Provisional Certification**

- Cinnamon Hills Youth Crisis Center (Utah)—effective 8/18/99-12/18/99
- Excelsior Youth Centers, Inc. (Colorado)—effective 8/18/99-11/1/99